## **UA** Archives

## Accession plan for Class Boxes

Below are outlined items which should be accessioned to the UA Archives during the school year and which will be organized as part of the history of each graduating class. In addition, there may be other items which are not generated on a regular basis which the Archivist will decide whether to include in one or more class box. Within each class box, items will be arranged in chronological order.

Convocation (invitation and program) Serviam ceremony (invitation and program) Ring ceremony (invitation and program) Baccalaureate mass (invitation and program; awardees) Graduation (graduation announcement and program; ticket) Intramurals (artifacts significant to theme; official results) Retreats (artifacts, programs, schedule; Community Days) Freshman video (professionally produced) Annual retrospective video (professionally produced) Senior shirt design Academic awards (awardees by grade) Profile of the graduate